



Details of how you would like to access the information and in what format it is required, e.g. inspection, paper copy or email

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To help us to improve and monitor our service to the public please tick the boxes that apply to you. (Optional)

**Request if for**

- My own information
- Work
- College/school work
- Organisational
- Media
- Legal
- Health
- Other (please state)

**Please return to**

**Freedom of Information Officer  
Middlesbrough Council  
PO Box 500  
Middlesbrough  
TS1 9FT**

**IMPORTANT DATA PROTECTION:** We will process, use and record the Personal Information provided on this form for the purposes of determining your request for information. We may disclose such Personal Information for that purpose to any persons employed by Middlesbrough Council. We will not, however, disclose, or exchange the information to or with any other person or organisation save and except where we are required or legally compelled to do so; where there is duty to the public to disclose or where such disclosure is made at your request or with your consent.

If you require any further information or require help in filling in this form, please contact the Freedom of Information officer on Tel: 01642 729696 or email [foi@middlesbrough.gov.uk](mailto:foi@middlesbrough.gov.uk)

For official use only

|               |  |                |  |
|---------------|--|----------------|--|
| Date Received |  | Request Number |  |
| Service Area  |  | Date Responded |  |

